

School District	Authorized District Personnel	Place of Registration	Contact Information	Documents Required for Proof of Residency	How often must district residency be	District
Amagansett	Maria Dorr <u>Email:</u> mdorr@aufsd.org Dana Kalbacher <u>Email:</u> dkalbacher@aufsd.org	320 Main Street Amagansett, NY 11930 Hours: 9:00AM-12:00PM M-F	Phone: (631) 267-3572 Fax: (631) 267-7504	Registration Intake Form <u>Proof of Residency</u> 1 of the following: Current lease, deed, mortgage statement, landlord affidavit, or other 3rd party statement proving residency in district. 2 of the following: Pay Stub, Income tax forms, Utility or other bills, membership docs based upon residency, voter registration docs, Driver's License, docs issued by federal, state or local gov't, evidence of custody of child/children	Only New Students	
Amityville	Joanne Rodriguez <u>Email:</u> jrodriguez1@amityvilleufsd.org Gina Pugliese <u>Email:</u> gpugliese@amityvilleufsd.org	Registration Office 501 Route 110 Amityville, NY 11701 *Located on the north side of the building, First floor. Registration Hours: Monday-Friday 8AM - 11AM *By appointment only	Phone: (631) 565-6553 Fax: (631) 691-4108	Original Birth Certificate AND a Current Utility Bill *Utility bills must be in parent's name at current address.	Every Year	
Babylon					OPTING OUT	X
Bay Shore	Cheryl Devine <u>Email:</u> cdevine@bayshoreschools.org Joseph Arcuri <u>Email:</u> jarcuri@bayshoreschools.org	Administration Building 75 W. Perkal Street Bay Shore, NY 11706 Hours: Monday-Friday 8:00AM-3:00PM *Go to reception desk	Phone: (631) 968-1118 Fax: (631) 969-1253	Completed Transportation Request Form Original Birth Certificate OR custody papers as appropriate Parent's Driver's License <u>Proof of Residency</u> Homeowners: deed OR current real estate tax bill AND a current utility bill showing present name and address (PSEG, Gas, Water) Renters: notarized Affidavit (Within 30 days of the date on this Landlord Affidavit, proof of residency with a Bay Shore address on it must be provided, AND a current utility bill *Telephone bills are NOT acceptable utility bills	Every year	
Bayport-Blue Point	Tina Wilkinson <u>Email:</u> twilkinson@bbpschools.org Nora Adams <u>Email:</u> nadams@bbpschools.org	200 Snedacor Avenue Bayport, NY 11704 Hours: 7:30am-3:30pm Monday- Friday	Phone : (631) 472-7800 x5013 Fax: (631) 472-7867	Birth Certificate <u>Proof of Residency:</u> Utility bill, property tax bill, and license	Every Year	
Brentwood	Jean-Marie McClain <u>Email:</u> jmccclain@bufsd.org Susana Alvarez <u>Email:</u> salvarez@bufsd.org Carolyn Blandino <u>Email:</u> carolyn.blandino@bufsd.org	Administration Building 52 Third Avenue Brentwood, NY 11717 Hours: 8:00AM -2:00PM Monday-Friday	Phone: (631) 434-2301 OR (631) 434-2486 Fax: (631) 434-2572	1. Parental ID 2. Completed Textbook form that the district provides 3. Two current (within 60 days) Proof of District Residency Example: deed, mortgage statement, closing statement, a notarized signed lease, or a homeowner affidavit with a notarized rent receipt by owner, Suffolk County tax bill, telephone bill, LIPA bill, water bill, oil company bill, insurance bill, driver's license, bank statement, voter registration card	Every Year	
Bridgehampton	Barbara Palermo <u>Email:</u> bpalermo@bridgehamptonschool.com Milena White <u>Email:</u> mwwhite@bridgehamptonschool.com	Bridgehampton School 2685 Montauk Highway Bridgehampton, NY 11932 Hours: 7:00am- 3:00pm Monday-Friday	Phone: (631) 998-1325	Parent's Photo ID Student ID (Birth Certificate or Passport) <u>Proof of Residency:</u> Deed, lease, utility bill, landlord affidavit	Every Year	
Center Moriches	Leslie Murray <u>Email:</u> lmurray@cmschools.org Keri Loughlin <u>Email:</u> kloughlin@cmschools.org	Administrative Office 529 Main Street Center Moriches, NY 11934 Hours: 8 am- 4pm M-F Summer Hours: 8am-1pm	Phone: (631) 878-0052 Fax: (631) 878-4326	<u>Three of the Following Proofs of Residency:</u> Brookhaven Tax Bill, mortgage statement, current utility bill (PSEG, Suffolk County Water Authority), homeowners/renters insurance, driver's license, Pay Stub.	Every Year	
Central Islip	Denise Ridgeway <u>Email:</u> dridgeway@centralislip.k12.ny.us Jackie Fagan <u>Email:</u> jfagan@centralislip.k12.ny.us	Central Registration Mulligan Elementary School 1 Broadway Central Islip, NY 11722 Office Hours: Monday-Friday 8:00AM-3:00PM	Phone: (631) 348-4196	Mortgage statement/Lease and 2 Utility bills	Every Year	

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Cold Spring Harbor	Jean Luna Email: jluna@csh.k12.ny.us J Waldwogel Email: jwaldwogel@csh.k12.ny.us	District Office 75 Goose Hill Road Cold Spring Harbor, NY 11724 Hours: 8:30am-4:30pm M-F	Phone: (631) 367-5920 Fax: (631) 692-5653	Original Birth Certificate <u>Proof of Residency</u> Deed, tax bill, or closing papers AND 2 utility bills	Only new students	
Commack	Linda Caccamo Email: lcaccamo@commack.k12.ny.us	Hubbs Administration Building 480 Clay Pitts Road East Northport, NY 11731 *Registration is ONLINE Hours: M-F 8:30am-4:30pm Summer Hours: M-F 9am-3pm	Phone: (631) 912-2028 Fax: (631) 912-2045	<u>Proof of Residency</u> Homeowners: deed or mortgage statement AND 2 of the following (pay stub, income tax form, utility bill, membership document, voter registration, driver's license, state/govt issued ID, documents issued by fed/state/local agencies, evidence of custody, other 3rd party statement establishing residency in district) Renters: 2 of the following (current lease or utility bill, affidavit, statement by landlord) AND any 2 of the items listed above	Only new students	
Comsewogue	Debbie Meaney Email: dmeaney@comsewogue.k12.ny.us Susan Casali Email: scasali@comsewogue.k12.ny.us	Transportation Office 290 Norwood Avenue Port Jeff Station, NY 11776 Hours: Monday-Friday 8am-4pm *Online - Comsewogue home page under Transportation	Phone: (631) 474-8124 Fax: (631) 474-3568	Original Birth Certificate <u>Proof of Residency</u> Homeowners: Town of Brookhaven tax bill, or deed or a current mortgage statement Renters: Notarized statement of Landlord or Owner or Resident from whom the parent or guardian leases or shares property and copy of lease (if applicable)	Every Year	
Connetquot	Renee Bernardini Email: rbernardini@ccsdl.org Joanne Williams Email: jwilliams@ccsdl.org	John Pearl Elementary 1070 Smithtown Ave Bohemia, NY 11716 Entrance on Church St. Monday- Friday 8am-4pm *After July 1st 8am-3pm	Phone: (631) 244-2215 X3936 Fax: (631) 244-2294 registration@ccsdl.org	Prior Registrants No Address Change: Renewal Form New Registrants: Application for Services Original Birth Certificate Guardianship Documentation <u>Proof of Residency:</u> Homeowners: -ONE deed, mortgage statement, or tax bill -TWO current utility bills from different providers, no cell phone bill -ONE driver's license/non driver photo ID Renters: -ONE yearly complex lease, notarized lease, or notarized affidavit -TWO current utility bills -ONE driver's license/non-driver photo ID	Every year NO EXCHANGE STUDENTS	
Copiague	Kelly Gill Email: kgill@copiague.net James McCabe Email: jmcabe@copiague.net	District Central Office 2650 Great Neck Road Copiague, NY 11726 Hours: Monday-Friday 8:30AM-4PM	Phone: (631) 842-4015 x532 or x538 Fax: (631) 789-8991 http://www.copiague.k12.ny.us	Registration Packet, Home language questionnaire Proof of age- birth certificate, baptism record, or passport <u>Proof of Residency: ONE of the following</u> Current utility bill (no telephone bill), tax assessment notice, house deed/mortgage agreement, notarized rental agreement, notarized landlord affidavit	Every year	
Deer Park	Nancy Ragone Email: ragone.n@deerparkschools.org Karen Camodeo Email: camodeo.k@deerparkschools.org	Abraham Lincoln School 330 Park Avenue Deer Park, NY 11729 Office Hours: Monday-Friday 8:00AM-4:00PM *BY APPOINTMENT ONLY Online Application Process	Phone: (631) 274-4372 Fax: (631) 242-6762 www.deerparkschools.org	SEE REGISTRATION REQUIREMENTS ON WEBSITE Paren/Guardian ID Original birth certificate District's physical exam form & immunization form, signed and stamped by a physician Current report card and secondary transcript if available. (IEP when applicable) Withdrawal/discharge documentation from previous school <u>Proof of Residency: ALL OF THE FOLLOWING MUST BE PROVIDED</u> Homeowners: Current tax statement, mortgage statement, or deed, and 2 current utility bills Renters: Affidavit must be completed by homeowner and notarized, current tax statement, 2 current utilities, or 2 official mailings	Once, new registrants only NO EXCHANGE STUDENTS	

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East Hampton	Amanda Hayes Email: amanda.hayes@ehschools.org	Central Office 4 Long Lane East Hampton, NY 11937 Hours: M-F 8:30am-12pm, 1pm-2:30pm Summer Hours: 8:30am-12pm *Must call to make appointment	Phone: (631) 329-4145 Fax: (631) 324-0109	Proof of Residency: a town of East Hampton town tax bill, mortgage statement, lease agreement, utility bills	Every Year	
East Islip	Dana King Email: dking@eischools.org	District Office, 1 Craig B. Gariepy Avenue Islip Terrace, NY 11752 Office Hours: M-F 8am-4pm *ONLINE REGISTRATION	Phone: (631) 224-2022 Fax: (631) 581-8352	Birth Certificate Photo ID of Parent 2 Proofs of Residency	Every year NO EXCHANGE STUDENTS	
East Moriches	Jacqueline Franke Email: jfranke@emoschools.org	East Moriches Middle School District Office 9 Adelaid Avenue East Moriches, NY 11940 Hours: Monday-Wednesday 8am-1pm	Phone: (631) 878-0162 x515 Fax: (631) 909-1379	Original Birth Certificate Proof of Residency: Homeowners: mortgage statement or tax receipt AND 2 utility bills Renters: lease, landlords tax bill or deed AND 2 utility bills *If already registered- 2 Utility Bills*	Every Year	
East Quogue	Robin Goldfarb Email: rgoldfarb@eastquogue.k12.ny.us Sally Mullen Email: smullen@eastquogue.k12.ny.us	East Quogue Admin Office 6 Central Avenue East Quogue, NY 11942 Hours: 8:00am-4:00pm	Phone: (631) 653-5210 Fax (631) 653-9512 eqregistration@eastquogue.k12.ny.us	Proof of Residency Homeowner: current tax bill or mortgage statement Renter: current lease notarized by landlord	Every Year	
Eastport-South Manor	Sharon Murray Email: murrays@esmonline.org Jenifer Coburn Email: coburnj@esmonline.org	District Administration Office 149 Dayton Avenue Manorville, NY 11949 Hours: Monday-Friday 8:00am - 4:00pm	Phone: (631) 801-3045 Fax: (631) 874-6750	*Returning Students- letter of intent of continuation in private/parochial school Proof of Residency: Homeowners: Mortgage statement, deed, or tax bill Renters: Lease	Only new students	
Elwood	Denise Mastrangelo Email: dmastrangelo@elwood.k12.ny.us Joanne Lanzilotta Email: jlanzilotta@elwood.k12.ny.us	District Office 100 Kenneth Avenue Greenlawn, NY 11740 Hours: Monday-Friday 8:30am-11:30am	Phone: (631) 266-5400 x1455 Fax: (631) 368-2338	Original Birth Certificate Photo ID of parent Proof of Residency Homeowners: current property tax bill or deed and 3 additional proofs of address Renters: notarized affidavit from landlord and renter, copy of deed or tax bill from landlord, 3 additional proofs of address Proofs of address include: water, electric, gas, oil, telephone bills, credit card statement, cable/satellite bill, fed/state mail, paystub, mortgage statement, DSS/SS correspondence, bank statement, health statement/bill, voter registration, car registration/license	Every Year	
Farmingdale	Madeline Tavel (speaks spanish) Email: mtavel@farmingdaleschools.org Diane Greene Email: dgreene@farmingdaleschools.org	Howitt Middle School - Grant Ave side of the building 50 Vancott Avenue Farmingdale, NY 11735 Hours: 7:30am-3:30pm M-F *REGISTRATION ONLINE	Phone: 516-434-5112	Two Proofs of Residency: Deed, Utility Bill, Insurance Card, Registration, Lease, Etc. Parent/Guardian Photo ID	Only new students	
Fire Island	Traci Murphy Email: tmurphy@fi.k12.ny.us Nancy Henriksen Email: nhenriksen@fi.k12.ny.us	Woodhull School 75 Surf Road Corneille Estates, Fire Island, NY 11770 Hours: 8:00am- 2:35pm M-F	Phone: (631) 583-5626	Current mortgage statement, tax bill, or notarized lease AND electric bill, water bill, paystub, or bank statement with physical address	Only new students	
Greenport	Jessica Rodriguez Email: jrodriguez@gufsd.org Ryan Case Email: rcase@gufsd.org	Attendance and Registration 720 Front Street Greenport, NY 11944 Hours: Monday-Friday 8am-4pm	Phone: (631) 477-1950 x1222 Fax: (631) 593-8950	Proof of Residency 1. Mortgage statement, property tax bill, lease, or notarized affidavit 2. Driver's license, utility bill, voter registration card, state ID	Every Year	
Half Hollow Hills	Christine Pomara Email: cpomara@hhh.k12.ny.us Dave Spera Email: dspera@hhh.k12.ny.us	Central Office 525 Half Hollow Road Dix Hills, NY 11746 Hours: Monday-Friday 8:30am-4:00pm *All registration to be done online- do not accept in person* www.hhh.k12.ny.us	Phone: (631)-592-3000 Fax: (631) 592-3064	Proof of Residency Two current bills with name and address PLUS landlord affidavit, deed, current mortgage statement, or current tax statement	Only new students	

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Hampton Bays	Pilar Corredor Email: pcorredor@hbschools.us Larry Luce Email: lluce@hbschools.us	Central Registration Office 86 East Argonne Road Hampton Bays, NY 11946 Hours: Monday-Friday 8am-4pm	Phone: (631) 723-2100 x507 Fax: (631) 723-2109	Student's Birth Certificate, Passport AND <u>Proof of Residency</u> Homeowners: deed, current mortgage statement or tax bill AND one current utility bill (cable, PSEG, fuel, water) Renters: notarized lease, copy of Town Rental Permit, current utility bill (cable, PSEG, fuel, water) OR notarized residency affidavit signed by owner or renter and two utility bills (cable, PSEG, fuel, water)	Every Year	
Harborfields	Terry McGrane Email: mcgranet@harborfieldscsd.org Pauline Tully Email: tullyp@harborfieldscsd.org	District Office-Registrar Oldfield Middle School 2 Oldfield Road Greenlawn, NY 11740 Hours: Monday-Friday 8am- 4:00pm Summer Hours: 8am-1pm	Phone:631-754-5320 x6328 Fax: (631) 261-0068	Mortgage statement or tax bill, utility bill, driver's license	Every Year	
Hauppauge	Lori Sauchelli Email: sauchellil@hauppauge.k12.ny.us Dan Wald Email: waldd@hauppauge.k12.ny.us	District Office 495 Hoffman Lane Hauppauge, NY 11788 Office Hours: Monday-Friday 8:30AM-3:30PM *BY APPOINTMENT ONLY	Phone: (631) 761-8260 Fax: (631) 265-3649	Original Birth Certificate or Passport or Record of Baptism <u>Proof of Residency</u> Tax bill, deed, original lease, utility bills, affidavits	Only new students	
Huntington	Kim Zelman Email: kzelman@hufsd.edu Jahaira Felix (online) Email: jfelix@hufsd.edu Victoria Petruzzelli (online) Email: vpetruzzelli@hufsd.edu	Administrative Offices 50 Tower Street Huntington Station, NY 11746 Hours: 9am-1pm	Phone: (631) 673-2974 OR (631) 673-4299 Fax: (631) 673-4299	Original Birth Certificate Parent Photo ID <u>Proof of Residency</u> Homeowners: tax bill, mortgage statement, deed, or closing statement AND three of the following: utility bill, social service statement, medical bills, pay stubs, credit card statements Renters: notarized lease agreement signed by owner OR affidavit AND three of the above from the same list.	Every year	
Islip	Kelly Thomas Email: kthomas@islipufsd.org Kathy Woll Email: kwoll@islipufsd.org	Administration Building 215 Main Street Islip, NY 11751 Hours: M-F 7:30am-3:15pm	Phone: (631) 650-8416 Fax: (631) 650-8308	<u>Proof of Residency</u> Mortgage/Lease Agreement, tax bill, utility bill, license	Every Year	
Katonah-Lewisboro	Andrew Wallach Email: awallach@klschools.org Lisa Herlihy Email: lherlihy@klschools.org	60 North Salem Road Cross River, NY 10518 Hours: 8am-4pm M-F	Phone: (914) 763-7001	Please work with the District Registrar	Every Year	
Kings Park	Tabitha Brauer Email: brauert@kpcsd.org Cira Rosa Email: rosac@kpcsd.org	Central Office 180 Lawrence Road Kings Park, NY 11754 *All registration is currently being done remotely. Call the office for instructions.*	Phone: (631) 269-3317 Fax: (631) 269-2798	Child's Original Birth Certificate or Record of Baptism or Passport <u>Proof of Residency</u> Homeowners: Current mortgage statement or property tax bill along with a utility bill or bank statement in parent/guardian's name Renters: Current signed lease along with a utility bill or bank statement in parent/guardian's name	Every Year	
Lindenhurst	Maureen Ciaci Email: mciaci@lufsd.org Gerri Melillo Email: gmelillo@lufsd.org	Administration Bldg 350 Daniel Street Lindenhurst, NY 11757 Room 101 OR register by email registration@lufsd.org *Returning students fill out form on website www.lindenhurstschools.org Hours: 8:00am-4:00pm M-F	Phone: (631) 867-3055 Fax: (631) 867-3059	Photo ID <u>Proof of Residency</u> Current tax or mortgage document, current utility	Only new students	
Longwood	Alina Poulos Email: alina.poulos@longwoodcsd.org Grinaldy Fernandes Email: grinaldy.fernandes@longwoodcsd.org	Central Registration Charles E. Walters Elementary 15 Everett Drive Yaphank, NY 11980 Office Hours: 8am-3pm M-F	Phone: (631) 345-2162 Fax: (631) 345-2166	Original Birth Certificate with raised seal or Passport <u>Proof of Residency:</u> Homeowners: one of the following Town of Brookhaven tax bill, a deed, mortgage statement, or custody paper Renters: a lease AND 2 current bills or the landlord affidavit, tax bill	Every Year for Riverhead Charter School Students Only	

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Mattituck-Cutchogue	Christina Smith Email: tsmith@mufsd.com Jenna Colascione Email: jcolascione@mufsd.com	Mattituck High School 15125 Main Road Mattituck, NY 11952 Hours: Monday-Friday 7:30am-3:30pm	Phone: (631) 298-8471 Fax: (631) 734-4299	Birth Certificate(new student) <u>Proof of Residency: TWO Documents below:</u> deed or lease, current mortgage statement or tax bill, current utility bill, current checking, savings, or major credit card account statement, paystub, income tax document *Telephone bills are not acceptable. *Affadavit required for renters	Every Year	
Middle Country	Virginia Rudtner Email: vrudtner@mccsd.net Janet Calapa Email: jcalapa@mccsd.net	Central Registration Office 25 N. Bicycle Path, Suite C Selden, NY 11784 Office Hours: 8AM-3PM M-F	Phone: (631) 285-8890 Fax: (631) 285-8806	Original Birth Certificate Deed to home, Mortgage statement, Property tax bill, TWO utility bills	Every Year	
Miller Place	Regina Tambasco Email: rtambasc@millerplace.k12.ny.us Colleen Card Email: ccard@millerplace.k12.ny.us	District Office 7 Memorial Drive Miller Place, NY 11764 Office Hours: M-F 6:30AM-4PM	Phone: (631) 474-2700 x730 Fax: (631) 474-0686	Original Birth Certificate or Passport Immunization Records Custodial agreements (if applicable) <u>Proofs of Residency:</u> 3 items required- ONE of the following (lease, deed, mortgage statement, landlord's affidavit, other affidavits) TWO of the following (electric, gas, water, cable, fuel delivery bills, landline phone bill, driver's license, car insurance/registration, bank statement)	Every Year	
Montauk	Grace Lightcap Email: glightcap@montaukschool.org Karen Theiss Email: ktheiss@montaukschool.org	Montauk School- Office 50 South Dorset Drive Montauk, NY 11954 Hours: Monday-Friday 8am-3pm	Phone: (631) 668-2474 Fax: (631) 668-1107	Original Birth Certificate <u>Proof of Residency: 2 documents showing residency</u> (utility bill, lease, tax bill)	Only new students	
Mount Sinai	Lisa Krulder Email: lkrulder@mtsinai.k12.ny.us Michelle Lautato Email: mlautato@mtsinai.k12.ny.us Maureen Poerio Email: mpoerio@mtsinai.k12.ny.us	Administrative Bldg District/Business Office 118 North Country Road Mount Sinai, NY 11766 Hours: 8:00AM- 4:00PM M-F Summer Hours: 8am-1pm	Phone: (631) 870-2563 Fax: (631) 473-0905	Original Birth Certificate <u>Proof of Residency</u> Homeowners: Deed or Tax Bill AND current utility bill Renters: notarized statement of residence from lessor, copy of lessor's tax bill AND current utility bill	Only new students	
New Suffolk	Michelle Feeley Email: michellefeeley@newsuffolkschool.com Sara Campbell Email: saracampbell@newsuffolkschool.com	New Suffolk Common School 1295 Fourth Street New Suffolk, NY 11956 Hours: 8:30am-3:00pm M-F	Phone: (631) 734-6940 Fax: (631) 734-6940	Birth/Baptismal Certificate or Passport (new students) <u>Proof of Residency</u> Deed of lease 2 current utility bills	Every year	
North Babylon	Lorraine Dadabo Email: ldadabo@northbabylonschools.net Theresa Randazzo Email: trandazzo@northbabylonschools.net	Central Administration 5 Jardine Place North Babylon, NY 11703 Hours: 8:00AM-3:30PM M-F	Phone: (631) 620-7002 Fax: (631) 321-3295	Birth Certificate <u>Proof of Residency:</u> Tax bill or notarized affidavit AND two bills	Every Year	
Northport	Patricia Gardiner Email: patricia.gardiner@northport.k12.ny.us Bonnie Mullen Email: bonnie.mullen@northport.k12.ny.us	Northport High School 158 Laurel Avenue Northport, NY 11768 Hours: 7:30am- 2:30pm	Phone: (631) 262-8546 Fax: (631) 262-6607	Original Birth Certificate or Record of Baptism or Passport <u>Proof of Residency</u> 1 of the following: Tax bill, Mortgage statement	Only new students	
Oysterponds	Jennifer Wissemann Email: jwissemann@oysterponds.org Melissa Palermo Email: mepalmero@oysterponds.org	Registrar Office 23405 Main Road Orient, NY 11957 Hours: Monday-Friday 8:00am- 3:00pm	Phone: (631) 323-2410 x100 Fax: (631) 323-3713	Photo Identification of Parent Original Birth Certificate <u>Proof of Residency</u> Lease agreement or copy of mortgage, and 2 utility bills	Every Year	
Patchogue-Medford	Michelle Jordan Email: mjordan@pmschools.org Dr. Jessica Lukas Email: jlukas@pmschools.org	Central Registration 121 Saxton Street Patchogue NY 11772 at the rear of the building Hours: 8am-4:30pm M-F	Phone: (631) 687-6430 Fax: (631) 687-6433	Original Birth Certificate or Passport or Baptismal Certificate Parent's Photo ID <u>Proof of Residency: 1 Proof below AND 2 bills</u> Homeowners: contract, closed agreement, tax deed, mortgage statement Renters: lease/contract agreement or notarized affidavit	Every Year	

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Port Jefferson	Natalie Pego <u>Email:</u> npego@portjeffschools.org Sean Leister <u>Email:</u> sleister@portjeffschools.org	Administration Office 550 Scraggy Hill Road Port Jefferson, NY 11777 Hours: Monday- Friday 8am-4pm *BY APPOINTMENT ONLY	Phone: (631) 791-4291 Fax: (631) 476-4409	Birth certificate or passport Parent driver's license <u>Proof of Residency</u> TWO current utility bills Homeowners: One of the following (tax bill, contract, closing papers or deed) Renters: current lease	Every Year	
Quogue	Jenine Oudeans <u>Email:</u> joudeans@quogueschool.com Michael Zuccaro <u>Email:</u> mzuccaro@quogueschool.com	Quogue Schools 10 Edgewood Road Quogue, NY 11959 Hours: Monday-Friday 8am- 4pm	Phone: (631) 653-4285	Driver's License <u>Proof of Residency</u> utility bill, deed, lease	Every Year	
Remsenburg-Speonk	Deborah Martel <u>Email:</u> martel@rsufsd.org <u>Email:</u> anderson@rsufsd.org	11 Mill Road Remsenburg, NY 11960 *Register via email Hours: 8:00am-2:00pm M-F	Phone: (631) 325-0203 x104 Fax: (631)325-8439	<u>Proof of Residency</u> Lease or Tax Bill and current Utility Bill	Every Year	
Riverhead	Joann Ramirez <u>Email:</u> joann.ramirez@g.riverhead.net Annaly Kess <u>Email:</u> annaly.kess@g.riverhead.net Jiovanna Melendez <u>Email:</u> jiovanna.melendez@g.riverhead.net	Office of Pupil Personnel Svcs. 700 Osborne Avenue Riverhead, NY 11901 Hours: Monday-Friday 8:00AM-4:00PM Summer Hours: Monday-Friday 8:00AM-2:00PM	Phone: (631) 369-6706 Fax: (631) 369-7983	<u>Proof of Residency</u> Homeowners: deed, current mortgage statement or tax bill, <u>utility bill</u> Renters: notarized lease (original) OR affidavit AND current <u>utility bill</u> *Cell phone bills are not acceptable.	Every Year	
Rocky Point	Debra Hoffman <u>Email:</u> debrahoffman@rockypoint.k12.ny.us Aaron Factor <u>Email:</u> aaronfactor@rockypoint.k12.ny.us	Rocky Point Administration Frank J Carasiti Elementary 90 Rocky Point-Yaphank Road Rocky Point, NY 11778 Hours: Monday-Friday 9AM-1PM *Call for appointment	Phone: (631) 849-7244 Fax: (631) 267-5084	Birth Certificate with a Raised Seal or Student's Passport (new studnets) <u>Proof of Residency</u> Homeowners: title or mortgage document Renters: Lease and notarized Landlord Affidavit *Information on District Website www.rockypointschools.org	Every Year	
Sachem	Laurie Corcoran <u>Email:</u> lcorcoran@sachem.edu Marie O'Doherty <u>Email:</u> moderty@sachem.edu	Sachem District Office 51 School Street Lake Ronkonkoma, NY 11779 Office Hours: Monday-Friday 8:00AM-3:00PM	Phone: (631) 471-1348 Fax: (631) 471-8983	Original Birth Certificate (new student) Parent/Guardian's Photo ID <u>Proof of Residency: TWO PROOFS</u> 1st Proof: Homeowners: mortgage statement, tax bill, or indenture documents Renters: lease or statement of residence 2nd Proof: utility bill or car insurance - if not possible, 3 of the following are required with address (pay stub, health insurance statement, phone bill, governmental agency letter, bank statement, medical bill)	Every Year	
Sag Harbor	Kristen Doran <u>Email:</u> kdoran@sagharborschools.org	Pierson Middle/High School Office of Pupil Personnel Svcs. 200 Jermain Avenue Sag Harbor, NY 11963 Hours: 7am-2:30pm Summer Hours (7/1-8/15): 7am-11:30am	Phone: (631) 259-3256	Original Birth Certificate(new student) <u>Proof of Residency</u> At least 3 Documents (property tax bill, mortgage statement, utility bill, lease, etc)	Only new students	
Sagaponack	Jeanette Krempler <u>Email:</u> clerk@sagaponackschool.com John Finello <u>Email:</u> super1@sagaponackschool.com	Administrative Office 400 Sagg Main Street Sagaponack, NY 11962 Hours: Monday-Friday 8am-3pm	Phone: (631) 537-0651 Fax: (631) 537-2342	Student's Birth Certificate (new student) Photo ID of Parent/Guardian <u>Proof of Residency:</u> Lease agreement, tax bill, utility bill, letter from estate manager of residency	Every Year	
Sayville	Jean Imperati <u>Email:</u> jimperati@sayvilleschools.org Sharon Linehan <u>Email:</u> slinehan@sayvilleschools.org	Administration Building Student Services 99 Greeley Avenue Sayville, NY 11782 Hours: Monday-Friday 8am- 4pm	Phone: (631) 244-6505 Fax: (631) 244-6541	Original Birth Certificate, Passport <u>Proof of Residency</u> Homeowners: Deed, mortgage statement, or tax bill and 2 pieces of mail Renters: signed lease agreement and 2 pieces of mail	Every Year	

School District	Authorized District Personnel	Place of Registration	Contact Information	Documents Required for Proof of Residency	How often must district residency be	District
Shelter Island	Donna Clark <u>Email:</u> donna.clark@shelterisland.k12.ny.us	Administrative Office 33 North Ferry Road Shelter Island, NY 11964 Hours: 9am-12pm M-F *APPOINTMENT ONLY	Phone: (631) 749-0302 x111 Fax: (631) 749-1262	Completed Private School Records Registration Form from website Student Birth Certificate/Passport Parent/Guardian Photo ID <u>Proof of Residency</u> Homeowners: 2 of the following (deed, current mortgage statement, tax bill, utility bill, current bank or credit card statement) Renters: Rental Affidavit, copy of lease, and current utility bill *Phone bills, library cards, PO boxes not allowed	Only new students	
Shoreham-Wading River	Tiffany Frazzetto <u>Email:</u> tfrazzetto@swr.k12.ny.us Rose Ann Bozinos <u>Email:</u> rbozinos@swr.k12.ny.us	District Office 250B Route 25A Shoreham, NY 11786 Hours: Monday-Friday 8am- 4pm	Phone: (631) 821-8100 Fax: (631) 929-3001	Student's Birth Certificate (new student) <u>2 Proofs of Residency</u> Deed, tax bill, or notarized lease and TWO others with current date and physical address (Rental/homeowners insurance, telephone bill, water bill, cable installation bill, electric bill, parent/guardian ID, mortgage statement, or income tax return	Only new students	
Smithtown	AnnMarie Anderson/Selina Gubista <u>Email:</u> registration@smithtown.k12.ny.us	Administration Building 26 New York Avenue Smithtown, NY 11787 *REGISTRATION VIA EMAIL ONLY	Phone: (631) 382-2000 Fax: (631) 382-2010	Child's Original Birth Certificate, Baptismal Record or Passport (new student) Parent/Guardian's Photo ID <u>Proof of Residency</u> Lease, deed, or utility bill	Every Year	
South Country	Mary Beth Briggs <u>Email:</u> mbriggs@southcountry.org Alice Villano <u>Email:</u> avillano@southcountry.org	Administration Building 189 Dunton Avenue East Patchogue, NY 11772 Hours: Monday-Friday 8AM-2PM	Phone: (631) 730-1617 Fax: (631) 286-5518	Registration Packet Birth certificate <u>Proof of Residency: ONE primary AND ONE secondary</u> Homeowners: Primary (deed, home insurance statement, mortgage statement, county/town tax statement) Renters: Primary (lease or rental agreement, notarized affidavit) Secondary (utility bill, cable/satellite statement, fuel delivery statement, bank statement or check, voter registration, driver's license, department of social services document, change of address confirmation notice from USPS)	Only new students AND Only when changing schools.	
South Huntington	Genesis Saldana <u>Email:</u> gsaldana@shufsd.org Lynn Blaney <u>Email:</u> lwarringtonblaney@shufsd.org April Poprilo <u>Email:</u> apoprilo@shufsd.org	District Office 60 Weston Street Huntington Station, NY 11746 Office Hours: 9am-4pm M-F	Phone: (631) 812-3180 Fax: (631) 812-3165 registration@shufsd.org	Proof of age (birth certificate, baptismal record, or passport) <u>Proof of Residency:</u> Homeowners: mortgage statement, deed, or tax bill Renters: lease agreement, notarized owner and renter affidavit, two current bills, and either tax bill, mortgage statement, or deed/lease AND 3 of the following for all (telephone bill, cable bill, voter registration, bank statement, docs issued by federal/state/local agencies, pay stub, PSEG bill, state/govt issued ID, driver's license, evidence of child custody)	Every Year	
Southampton	Stephen Garcia <u>Email:</u> sgarcia@southampton.schools.org Marissa Donegain <u>Email:</u> mdonegain@southampton.schools.org	District Office 425 County Road 39A Southampton, NY 11968 Office Hours: Monday-Friday 7:30AM-3:30PM	Phone: (631) 591-4517 Fax: (631) 287-2870	Original Birth Certificate (new student) <u>Proof of Residency:</u> Homeowners: recent utility bill, income tax bill, paystub with address, driver's license, insurance bill, bank statement, voter registration document Renters: notarized residency affidavit, notarized lease, or notarized letter from	Every Year	
Southold	Marlene Bufkins <u>Email:</u> mbufkins@southoldufsd.org Sandra Kollen <u>Email:</u> skollen@southoldufsd.org	420 Oaklawn Ave Southold, NY 11971 Hours: 8:30am- 2:30pm	Phone: (631) 765-5400 x1227 or x1314	Birth Certificate or Passport (new student) <u>Proof of Residency</u> 2 Document providing proof of physical address	Every Year	

School District	Authorized District Personnel	Place of Registration	Contact Information	Documents Required for Proof of Residency	How often must district residency be	District
Springs	Debra Winter <u>Email:</u> dwinter@springsschool.org Jenn Lester <u>Email:</u> jenn. lester@springsschool.org	Main Office 48 School Street East Hampton, NY 11937 Hours: 8:20am-3:20pm	Phone: (631) 324-0144 x1234 Fax: (631) 324-0269	Original or certified transcript of a birth certificate/record of baptism or Passport <u>Proof of Residency: 3 Proofs Required</u> Driver's license, State or other government issued ID, School photo ID with DOB, Consulate ID card, Hospital or health records, Military dependent ID card, Documents issued by federal, state or local agencies, Court orders or other court-issued docs, Native American tribal doc, Records from non-profit international aid agencies and voluntary agencies, Copy of a residential lease or deed or mortgage statement, sworn or unsworn statement by a third-party landlord, owner or tenant, Any other statement by a third-party establishing the residency in district, Pay stub, Income tax form, Utility bill or other bills, Membership documents that are based upon residency, Voter registration document, Evidence of custody of the child/children	Only new students	
Three Village	Theresa Gonsalves <u>Email:</u> registrar@3villagecsd.org Brian Biscari <u>Email:</u> bbiscari@3villagecsd.org	North Country Admin Center 100 Suffolk Avenue Stony Brook, NY 11790 Hours: Monday-Thursday 8AM-12PM & 1PM-4PM Summer hours: Mon-Thurs 8AM-12PM & 12:45PM-2PM *CLOSED FRIDAYS	Phone: (631) 730-4555 Fax: (631) 730-4570	Child's Original Birth Certificate, passport, or Baptismal Record (new student) <u>Proof of Residency:</u> property tax bill, deed, or notarized lease	Only new students	
Tuckahoe	Richard Licata <u>Email:</u> rlicata@tuckahoecommons.com Katelyn Fretto <u>Email:</u> kfretto@tuckahoecommons.com	Main Building- Front Office 468 Magee Street Southampton, NY 11968 Hours: 8:00AM- 4:00PM M-F	Phone: (631)283-3550 Fax (631) 537-6977	Documents with parent's names and address <u>Proof of Residency</u> 2 of the following (current lease agreement, recent tax bill, utility bill)	Every Year	
Tuckahoe/Eastchester	Karen Barros <u>Email:</u> barrosk@tuckahoeschools.org	Tuckahoe Middle/High School 65 Siwanoy Boulevard Eastchester, NY 10709 Hours: M-F 8:30AM- 3:30PM	Phone:(914)-337-6600 x1262	<u>Proof of Residency</u> Property Tax Bill, Lease and a Utility Bill	Every Year	
Wainscott	Norma Bushman <u>Email:</u> nbushman@wainscottschool.org Deborah Haab <u>Email:</u> dhaab@wainscottschool.org	Wainscott School 47 Main Street Wainscott, NY 11975 Hours: Monday-Friday 8am- 3pm	Phone: (631) 537-1080 Fax: (631) 537-6977	Original Birth Certificate (new student) <u>Proof of Residency</u> Homeowners: deed, mortgage statement or tax report Renters: current signed lease	Every Year	
West Babylon	Sue Curley <u>Email:</u> scurley@wbschools.org Laura Brehm <u>Email:</u> lbrehm@wbschools.org	District Building 10 Farmingdale Road West Babylon, NY 11704 Hours: 8:00AM- 4:00PM M-F *By appointment	Phone: (631) 376-7022 Fax: (631) 376-7019	Original Birth Certificate or Baptismal Certificate Parent/Guardian's Photo ID <u>Proof of Residency (3 Proofs Required)</u> NYS License, recent bank statement, car insurance/registration, current utility bill, lease/rental agreement, recent pay stub showing address	Every Year	
West Islip	Kareyn Gaffney <u>Email:</u> k.gaffney@wi.k12.ny.us Stephanie Navarro <u>Email:</u> s.navarro@wi.k12.ny.us	Administrative Office 100 Sherman Avenue West Islip, NY 11795 Hours: Monday-Friday 8am - 4pm	Phone: (631) 930-1585 Fax: (631) 893-3217	Original Birth Certificate <u>Proof of Residency</u> Homeowners: mortgage statement and THREE of the following (county and school tax receipt, income tax form, utility bill, library card, bank statement, voter registration document, driver's license, state or gov't issued ID, pay stub) Renters: mortgage statement from owner, notarized rent receipt, notarized landlord affidavit and THREE of the following (income tax form, utility bill, membership documents, bank statement, voter registration, license, state or gov't issued ID, pay stub, documents issued by agencies) Living with relative: mortgage statement or deed from owner, notarized statement confirming residency and THREE of the items	Every Year	

School District	Authorized District Personnel	Place of Registration	Contact Information	Documents Required for Proof of Residency	How often must district residency be	District
Westhampton Beach	Eileen Seidler <u>Email:</u> eseidler@whbschools.org MaryAnn Ambrosini <u>Email:</u> mambrosini@whbschools.org	District Office 340 Mill Road Westhampton Beach, NY 11940 Office Hours: Monday-Friday 7:30AM-3:00PM	Phone: (631) 288-3800 Fax: (631) 288-8351	Original Birth Certificate (new student) <u>Proof of Residency:</u> Homeowners: Tax bill and utility bill Renters: Notorized lease and utility bill	Every Year	
William Floyd	Barbara Newland <u>Email:</u> bnewland@wfsd.k12.ny.us Deborah Gurney <u>Email:</u> dgurney@wfsd.k12.ny.us	Central Registration 240 Mastic Beach Road Mastic Beach, NY 11951 Hours: Monday- Friday 7:30AM-4:00PM	Phone: (631) 874-1170 Fax: (631) 874-1222	Certified Birth Certificate or passport <u>Proof of Residency</u> Utility bill, mortgage statement, property tax bill, water bill, cable bill	Every Year	
Wyandanch	Glenda Adams <u>Email:</u> gadams@wufsd.net Shamika Simpson <u>Email:</u> ssimpson@wufsd.net	Central Registration Office Wyandanch High School 54 South 32nd Street Wyandanch, NY 11798 Hours: 8:00am-4:00pm M-F Summer Hours: 8:30am-12pm	Phone: (631) 870-0513 OR (631) 870-0419 Fax: (631) 870-0514	Original Birth Certificate with Raised Seal <u>Proof of Residency</u> Homeowners: mortgage statement, deed or tax bill, or notarized homeowner affidavit, and TWO of the following (pay stub, income tax form, utility or other bills, membership documents, county tax, telephone, LIPA, water, oil, insurance bills, bank statement, voter registration, DSS declaration, federal/state/local documents, state/govt issued ID) Renters: landlord statement, notarized affidavit, notarized rent receipt, or notarized lease, and any TWO of the above	Every Year	